



Elizabethtown College Dual Enrollment Checklist

Application Process

- ☐ Review the Elizabethtown College dual enrollment requirements to ensure you are able to participate. You must meet the following requirements: 10th grade or higher, 10th grade students must be “exceptional” students and come with a letter of recommendation, must be making satisfactory progress towards completing high school requirements as defined by SDoL.
- ☐ Schedule a meeting with your counselor to discuss if dual enrollment is the right fit for you.
- ☐ Complete the School District of Lancaster Dual Enrollment Request form and get your counselor and campus administration’s approval. You can get a request form from the Future Ready Center (JP 147, East A126), the counseling office, or online at www.tinyurl.com/SDoLDualEnroll
- ☐ Once approved, visit the Future Ready Center to discuss next steps.
- ☐ Complete the Elizabethtown College application. Applications are available online at <https://www.etown.edu/admissions/high-school.aspx>.
- ☐ Request a copy of your transcript be sent to Elizabethtown College. You must request this from your counselor in person or via Xello.
- ☐ Once you receive your confirmation of acceptance, work with your counselor to select a course that aligns with your high school schedule.

After Registration

- ☐ Follow directions provided by Elizabethtown College to set up Canvas and Jayweb accounts.
- ☐ Purchase your course textbooks. Identify the courses you need at <https://www.etown.edu/programs/college-store/textbooks.aspx>. You can purchase these books directly from Elizabethtown or on your own elsewhere.
- ☐ Attend the high school dual enrollment orientation. All students are required to attend, this typically takes place within one of the start of classes.
- ☐ Have a great semester!