How to apply to Lancaster County Career and Technology Center (CTC)

Programs in practical nursing, construction technologies, veterinary technology, dentistry & more!

1. **Go to www.lancasterctc.edu and click on "Apply Now" in the top right**

2. **Scroll to down the page and click on "Adult Education Student Portal"**

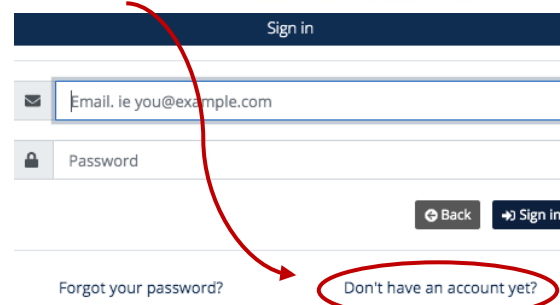   - *LCCTC.AXSTUDENT.COM*

3. **Select your program of interest and click on the image to see the program dates**

Click for start dates

4. **Scroll down and click on "Apply" and then "Don't have an account?" to make your account**

   - Before applying, check the program dates and times. If the class is full you can only select "show interest"
   - Create your account **using an email you check often**, and a password between 4-10 characters.
   - **Verify your email** by clicking on the "verify email" button in your inbox
   - **Select "Register", and then sign in using your email and new password.**

5. **Select "apply" again to start the application**

6. **Scroll down to click "I agree" & begin completing your application**

   - *Only questions with * are required.* Once submitted make sure you speak with your counselor and ask them to *send your high school transcript*.
   - It is highly recommended to complete the application in October or November as they will be considered on a first come first serve basis.

7. **Submit the required documents for your program listed in the application portal**

   - The documents vary by program, but all programs will require the following documents:
   - **Current and final high school transcript**: Email your school counselor to get a signed copy of your final transcript and submit it in your application portal.
   - **Background clearances:** PA Child Abuse History, PA State Police, and FBI Federal Criminal History checks are the 3 clearances required. Each clearance is linked in the student portal.

8. **Placement testing**

   - **As a new applicant, you will need to take the Accuplacer Placement Assessment.** Accuplacer is the required pre-entrance test for all full-time applicants. It is a basic college level assessment and is self-timed. You can practice at https://accuplacer.collegeboard.org/educator/next-generation
     - You may be exempt from this test if you have a Math SAT and Reading SAT score of 480 or higher. You must submit proof.

*Your application can only be reviewed for admission after all documents and placement tests are complete.

* Need help? Visit the Future Ready Center (JP 147 & East A126)*