Harrisburg Area Community College Transition Checklist

Congratulations! We are so proud and excited that you are furthering your education beyond The School District of Lancaster. The Future Ready Center team is here to support you through the summer and into college! You can get support two different ways:

· Sign up for text messaging with the Future Ready Center:
www.tinyurl.com/McCaskeytext
· Complete this form to request a meeting:
www.tinyurl.com/TornadoRequest

Helpful Tip: If you are struggling with anything that isn't addressed here, you may also want to contact 211. Simply call 211 on your phone or message online with their staff at http://www.pa211east.org/Lancaster. All information is confidential, and they can refer you to local service providers who can help with anything including housing, food, and counseling.

Applying to HACC

- ❏ **Complete HACC's free online application**
  https://start.hacc.edu/RecruitNewWFE/Account/Create
- ❏ **Email your high school transcript:** please email admission@hacc.edu
- ❏ **Complete the 2021-2022 FAFSA (Free Application for Federal Student Aid) using school code: 003273**
- ❏ **Review the admission acceptance email from your admissions counselor**
  - **Set up your myHACC portal and email account:**
    https://accounts.hacc.edu/studentclaim/login/auth
  - **Login to your myHACC and check to make sure you don't have any outstanding documents.** Log in to **my.hacc.edu**, click the "Financial Aid" tab
  - **Schedule placement testing:** Students may qualify for direct placement into college-level math or English courses using any of the following: SAT testing, ACT testing, GED math score, high school GPA, high school Algebra II grade, PSAT testing or prior college coursework. See the chart on the placement testing page to determine qualification for college-level courses and where to submit documents to show proof. *If you are not exempt, a link to complete the math testing will be sent to your Hawkmail.* You will complete an English self-assessment before meeting with an advisor. The link will be sent to your Hawkmail.

Registration

- ❏ **Register to attend new student orientation (NSO):** Access the orientation Homebase on your myhacc account to receive an all-in-one resource center created to help you make a smooth transition to college.
- ❏ **Register for Classes:**

- Meet with your advisor to select your classes and determine if you need an advising code to register for classes.
- Log in to **my.hacc.edu**, click the "Registration/Records" tab and "Check my Registration Status and View Schedules" in the "Registration and Veteran Information" menu.
- Click on "Register/Add/Drop" classes to search for classes, build your schedule and register (Add advising code if necessary).
- Get a copy of your schedule and bill by logging into myHACC and clicking on the "Registration/Records" tab, select "View Student Invoice and Schedule" in the Student Accounts/Bill information box. Select the correct term. Click on the blue "Invoice and Schedule" link

❏ **Create An Educational Plan:** Don't take your classes semester by semester, come up with a plan that leads you to graduation on time. HACC provides a helpful education plan document at www.tinyurl.com/HACCplan.

❏ **Pay your tuition and fees:** Pay special attention to when your tuition bill arrives. There will likely be a fairly quick turnaround to submit your payment. To pay for your courses you will need to have all your financial aid finalized and loan counseling completed.

Financial Aid

❏ **Complete Outstanding Requirements for HACC:** You can access all the financial aid functions on your myhacc account. Select the "financial aid" tab and complete any item designated with a red X.

❏ **Accept, Adjust, or Decline Your Student Loans:** Make sure to determine exactly how much you need from your federal student loans. Remember these are *loans,* you have to pay them back. Don't take out more than you need.

❏ **Complete Entrance Counseling for Federal Loans:** This is mandatory to receive federal loans. Failing to do so will leave you unable to use these loans for college. Complete the counseling carefully; this is important information about debt you are taking on.

❏ **Complete Master Promissory Note (MPN):** This is mandatory to receive federal loans. Log in to studentaid.gov, enter your FSA ID information, then read the warning and click "Accept". Go to "I'm In School" and click the down arrow to expand the list. Select "Complete Loan Agreement (Master Promissory Note)" and select "MPN for Subsidized/Unsubsidized Loans". Follow the instructions to complete your MPN.

Get Campus Ready

☐ **Purchase a Laptop and Supplies:** A laptop, while expensive, is extremely necessary for college classes. Regardless of the school you attend, it will be essential for completing your work. There are some low cost options, like Chromebooks. You don't need that MacBook pro unless you are in a program that specifically requires it. If you are struggling financially, contact your college, they may have loaner laptops you can borrow for a set period of time. Make sure to purchase whatever supplies you need for your program and anything you need for your dorm if you're living on campus. Here's a list of items you should plan on bringing: www.tinyurl.com/SeniorCollegeList.

□ **Purchase Textbooks:** Do this as soon as you're signed up for classes. Check your campus bookstore website for the list of books you will need for each course. <u>DO NOT</u> purchase your books from your college bookstore if you can avoid it. Consider the following cheaper options:

· **Rentals**: Great if you need them for a general education course not in your field of interest. <u>Bookscouter.com</u> allows you to see the cheapest rentals across all the largest textbook websites. Just make sure you return your books in time and in good condition, you don't want to get charged extra for them.

· **Purchase Used:** Use <u>Bookscouter.com</u> to find the cheapest textbooks available. Simply put in your ISBN code and it will show the prices for that textbook across all the largest used textbook websites, so you can quickly compare and save money. You can then use Bookscouter again at the end of the semester to sell those same books back to those same companies.

<u>Campus Resources</u>

Tutoring: HACC offers extensive online tutoring for students free of charge. Tutoring isn't just for students who are struggling, *all* students can benefit from additional academic support. Tutoring is also available in languages other than English. Learn more and request an appointment at <u>https://libguides.hacc.edu/learningcommons/tutoring</u>.

Advising: HACC offers remote Zoom advising sessions for all students. You can contact the Advising Center at (717)780-2498 or via zoom at <u>https://hacc.zoom.us/my/haccadvising</u>.

English as a Second Language Services: HACC offers concentrated instruction in English for students who primarily speak another language. Learn about our **<u>English as a Second Language (ESL) program</u>.**
- ● **ESL Testing:** Students need to coordinate ESL testing with Michelle Seener at <u>MLseener@hacc.edu</u>.

KEYS Program: If you receive TANF or SNAP benefits you may qualify for additional supports through the KEYS program. These supports include academic support, career counselor, financial aid guidance, tutoring, and incentives for accomplishments. Complete the KEYS referral form to determine your eligibility for support services: <u>www.tinyurl.com/HACCKeys</u>.

Student Access Services: If you have a documented IEP or 504 plan, HACC provides reasonable accommodations to ensure you have equal opportunity to succeed. In order to determine your eligible services, HACC begins the intake process to review documentation and discuss your needs. Services are provided based on the student's disability documentation, functional limitations and an intake process. To learn more and how you may qualify for services, please contact Ms. Van Hise at <u>vlvanhis@hacc.edu</u> or (717)358-2972.

Technology Resources:

- **Request a Loaner Computer:** HACC offers loaner laptops at no cost for eligible students. You can request a laptop. To qualify you must take at least six credits, be enrolled in a credit bearing program, and be able to pick up the equipment. You can apply for this program at www.tinyurl.com/HACCLoaner, https://libguides.hacc.edu/pcloan/technologyassistance.
- **Request Internet Access Assistance:** HACC has wi-fi hotspots available for a free loan. To qualify you must take at least six credits, be enrolled in a credit bearing program, and be able to pick up the equipment. You can apply for this program at www.tinyurl.com/HACCLoaner.

Transportation Resources: HACC's CARE Center works with the HACC bookstore to assist students in need of bus transportation. Contact the CARE Center by calling (717) 801-3227 or emailing CARE@hacc.edu.

Mental Health Resources: HACC covers the cost of three counseling sessions for all students who are taking credit classes. All counseling is offered through Mazziti & Sullivan EAP Services. Need someone to talk to? Call 1-800-543-5080.

- Contact the CARE Center for more information. Contact the CARE Center by calling (717) 801-3227 or emailing CARE@hacc.edu.

Child Care Resources:
- **U-GRO Learning Center:** On campus child care is available for HACC students. Special pricing is available for HACC students. Care is available from 6:30am to 6pm, Monday to Friday.
- **Mom's House:** Mom's House of Lancaster provides free childcare for parents continuing their education. Find out more information at www.momshouselancaster.org or by calling (717) 396-9130.

Food Assistance:
- **Groceries on the Go:** To submit a request for a grocery e-gift card from the CARE Center, please view the link: www.hacc.edu/Groceries.

Don't forget: You are brilliant! You are your own best advocate. Best of luck with your future endeavors, we are so proud of you. Don't forget to stay in touch!

Congratulations Class of 2022!